

## PROVIDER CANCELLATION OF ENROLMENT PROCEDURES FOR VSL APPROVED COURSES

**Demi International | RTO 32542**

### Definitions

**Organisation:** Demi International Beauty Academy Pty Ltd trades as Demi International Beauty

**Student:** refers to an eligible student who uses a VET student loan to pay all or part of their tuition fees.

**Course:** refers to an VSL Approved Course that has been approved for eligible Students to use a VET student loan to pay for all or part of their tuition fees.

**Tuition Fees:** refers to fees paid for a Course.

**Census Day:** refers to a published date set by an approved course provider for each fee period that is at least 20% of the way through the fee period.

### **Regulations and Standards:**

VET Student Loan Rules (2016)

National Standards for RTOs (2015)

### **1. Provider Cancellation of Enrolment**

Demi International Beauty Academy may decide in certain circumstances to cancel a Student's enrolment in a Course or part of a Course after the Census Day for the Course or part of the Course.

The circumstances that may lead to a student's cancellation from a Course or part of a Course are:

- That the student has not meaningfully engaged with the Course or part of the Course prior to the Census Day; and
- Demi International Beauty Academy believes the Student does not have a reasonable chance to complete the Course or part of the Course.

Where Demi International Beauty Academy has taken a decision to cancel a Student's enrolment Demi International Beauty Academy will:

- inform the Student of the proposed cancellation; and
- provide the Student with at least 28 days to initiate appeal procedures before the cancellation takes final effect; and
- provide for the cancellation to take final effect only after any appeal procedures initiated by the Student have been completed; and
- set out the circumstances in which fees for the Course, or the part of the Course, concerned will, or will not be, refunded. (Refer to *Withdrawal and Refund Policy for Approved VSL Courses*).



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## 2. Publication

This *Provider Cancellation of Enrolment Procedures for Approved VSL Courses* is made available to Students and persons seeking to enrol with Demi International Beauty Academy by publication on the website: [www.demiinternational.edu.au](http://www.demiinternational.edu.au)

Version Control	Date	Reason for Change	Author
V1 0419	04/2019	Initial Document	Seonaid Boyle
V2 0821	08/2021	Review of Policy – update to for consistency with VSL policies	Robyn Pinel